



# Medicals Plus Ltd

## TERMS OF BUSINESS AND FINANCIAL ARRANGEMENTS

### 1. INTRODUCTION

Medicals Plus specialises in all aspects of occupational health including independent medicals, sickness absence, fitness to work and ill health retirement.

### 2. APPOINTING MEDICALS PLUS

Medicals Plus is normally appointed to service the client's needs following acceptance of a verbal or written quotation.

Unless otherwise agreed in advance, to terminate a clinic appointment at our Team Valley clinic, at least 48 hours' notice should be given to allow sufficient time for alternative arrangements to be made and contracts with suppliers to be cancelled. If cancelled later than this time, then the full charge will apply.

To terminate an onsite visit, at least 5 working days' notice should be given to allow sufficient time for alternative arrangements to be made and contracts with suppliers to be cancelled. If cancelled later than this time, then the full charge will apply.

### STANDARD CONDITIONS OF CONTRACT

#### 3. Price Variation

Quotations, when submitted, are normally valid for thirty days. Thereafter, any price increases suffered will be passed onto the client. Any delay in placing a contract after one month may invalidate the quoted price. A revised quotation will be submitted only if requested.

#### 4. Preliminary Work

Quotations, when submitted, unless otherwise stated do not include the cost of any preliminary work such as initial discussions, site visits and preliminary assessments. These are charged extra. A quotation for such work can be given if requested prior to commencing the work.

All work carried out, whether experimentally or otherwise, at a client's request, will be charged unless a written agreement to the contrary has been given.

A charge may be made to cover any additional work involved where information or materials provided by a client are not adequate for the purpose for which they are provided, or where such information/materials has to be obtained by Medicals Plus on a client's behalf from alternative sources. "Adequate" will be determined by Medicals Plus.

#### 4. Delivery

Our turnaround for medical reports is normally within 5 working days of the appointment. Appointments are carried out at our Team Valley clinic.

#### 5. Claims and Case Management

Medicals Plus advises that ultimately case management rests with the client. It is the responsibility of the client to act on the advice on reports. This will also include if applicable RIDDOR reporting and onward referrals.

#### 6. Intellectual Property

Each party will retain all right, title, and ownership of its own pre-existing property.

#### 7. Terms of Payment

If you are first time customer, payment will be required before or on the day of the medical. Following this, invoices can be submitted on completion of the work and are due for payment within thirty days from the date of the invoice.

Payment can be made by BACS transfer or by Cheque made payable to Medicals Plus.

#### 8. Force Majeure and Business Continuity

Medicals Plus shall be under no liability if they shall be unable to carry out any provision of the contract for any reason beyond their control including (without limiting the foregoing) Act of God, legislation, war, fire, flood, drought, strike or other action taken by employees in contemplation or furtherance of a dispute or owing to any liability to procure materials required for the performance of the contract.

During the continuance of such a contingency, the client may by written notice to Medicals Plus, elect to terminate the contract and pay for work done and but subject thereto shall otherwise accept delivery of the service when available.

#### 9. Contract Reviews

Our prices are reviewed on an annually and as such we can offer a contract review on a yearly basis. Please contact us either via e-mail or telephone to discuss this.